



PRIVACY POLICY

We are committed to protecting the privacy of all individuals. Information collected by 'us' - Utility Services from which an individual's identity is apparent, or can be reasonably ascertained, will be protected by the standards outlined in this Privacy Policy.

To deliver our commitment to the policy, we will:

- Communicate the 'us' - Utility Services Privacy Policy to all employees and stakeholders to ensure awareness of their requirement to comply with our privacy standards.
- Comply with our Code of Ethics and the legislations and regulations of the countries in which we operate.
- Ensure lawful, fair and unobtrusive means are used only to collect personal information that is necessary for our business purposes.
- Collect personal and sensitive information only with the individual's consent.
- Not disclose any person's information to any unrelated third party, except with the individual's consent or where we are required to do so by law.
- Dispose of personal information in a secure manner when we have no further need for it or are required to do so by law.
- Ensure only authorised personnel who have agreed to confidentiality have access to personal information.
- Strive to keep personal information up to date and accurate.
- Provide individuals with access to their personal information on request.
- Periodically review and revise this Privacy Policy and related procedures to maintain their relevance.

'us' - Utility Services recognises and respects the importance of every individual's privacy. This policy and related procedures ensure all personal information remains protected.

Kevin Hutchings
General Manager

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